

# AGENDA

**Meeting:** Southern Wiltshire Area Board  
**Place:** Pitton Village Hall, White Hill, Pitton, Salisbury, SP5 1EB  
**Date:** Thursday 3 May 2018  
**Time:** 7.00 pm

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Including the Parishes of Alderbury, Britford, Clarendon Park, Coombe Bissett, Downton, Firsdown, Grimstead, Landford, Laverstock, Ford and Old Sarum, Odstock, Pitton and Farley, Redlynch, West Dean, Whiteparish, Winterslow.

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**The Area Board welcomes and invites contributions from members of the public. The chairman will try to ensure that everyone who wishes to speak will have the opportunity to do so.**

If you have any requirements that would make your attendance at the meeting easier, please contact your Democratic Services Officer.

**Refreshments and networking opportunity from 6:30pm .**

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Please direct any enquiries on this Agenda to Lisa Moore (Democratic Services Officer), direct line 01722 434560 or email [lisa.moore@wiltshire.gov.uk](mailto:lisa.moore@wiltshire.gov.uk)

All the papers connected with this meeting are available on the Council's website at [www.wiltshire.gov.uk](http://www.wiltshire.gov.uk)

Press enquiries to Communications on direct lines (01225) 713114 / 713115.

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## Wiltshire Councillors

Cllr Richard Britton, Alderbury and Whiteparish (Chairman)  
Cllr Richard Clewer, Downton and Ebbles Valley (Vice-Chairman)  
Cllr Christopher Devine, Winterslow  
Cllr Ian McLennan, Laverstock, Ford and Old Sarum  
Cllr Leo Randall, Redlynch and Landford

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**County Hall, Trowbridge**  
**Bourne Hill, Salisbury**  
**Monkton Park, Chippenham**

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### **Public Participation**

Please see the agenda list on following pages for details of deadlines for submission of questions and statements for this meeting.

For extended details on meeting procedure, submission and scope of questions and other matters, please consult [Part 4 of the council's constitution](#).

The full constitution can be found at [this link](#).

For assistance on these and other matters please contact the officer named above for details

	<b>Items to be considered</b>	<b>Time</b>
1	<b>Welcome and Introductions</b>	<b>7.00pm</b>
2	<b>Apologies</b>	
3	<b>Minutes</b> ( <i>Pages 1 - 10</i> )  To approve and sign as a correct record the minutes of the previous meeting held on Thursday 28 March 2018.	
4	<b>Declarations of Interest</b>  To receive any declarations of disclosable interests or dispensations granted by the Standards Committee.	<b>7.05pm</b>
5	<b>Chairman's Announcements</b> ( <i>Pages 11 - 12</i> )  To receive Chairman's Announcements: <ul style="list-style-type: none"> <li>• Salisbury's 2nd Bangers &amp; Bikes Sportive</li> </ul>	
6	<b>To note the written reports and updates in the agenda pack or distributed on the night</b> ( <i>Pages 13 - 22</i> ) <ul style="list-style-type: none"> <li>• Fire &amp; Rescue Service</li> <li>• Healthwatch Wiltshire</li> <li>• Clinical Commissioning Group</li> <li>• Current consultations <a href="http://www.wiltshire.gov.uk/council/consultations.htm">http://www.wiltshire.gov.uk/council/consultations.htm</a></li> </ul>	
7	<b>Matters of Community Wide Interest</b>  a) Parish Councils and Community groups  b) Community Policing – local issues and priorities	<b>7.20pm</b>
8	<b>Electoral Review</b>  An update on the Electoral Review the Local Government Boundary Commission is currently undertaking.  <i>Cllr Richard Clewer, Chairman of the Electoral Review Committee</i>	
9	<b>Community Development and the Joint Strategic Assessment (JSA)</b> ( <i>Pages 23 - 28</i> )  Discussion of the role of the area boards in furthering the aims of the JSA in general and community development in particular.  "We need your views!"	<b>7.35pm</b>

10 **Our Youth Theme** (Pages 29 - 30)

8.35pm

Funding Youth activities 2018/19.

Details	Amount requested
<b>Innov8 Sportz CIC</b> <b>60 hours of sports delivery until 31 March 2019</b>	£2,850
<b>Boomsatsuma</b> <b>48 hours of arts delivery until 31 March 2019</b>	£5,850
<b>Any Body Can Cook</b> <b>8 sessions at each group until 31 March 2019</b>	£4,280
<b>Wiltshire Council</b> <b>Third Generation Artificial Turf Pitch in the Salisbury Area</b>	£2,500
<b>Youth funding available:</b>	£14,528

11 **Community Area Transport Group (CATG) Update** (Pages 31 - 40)

8.40pm

The Board will note the minutes of the last CATG meeting held on 11 April 2018, and consider any recommendations arising from that meeting as detailed in the attached papers.

- Issue 3790 traffic calming scheme at Ford. Additional costs of £4000 arising from electricity work. CATG agreed to fund £3000 subject to an additional £1000 contribution from Ford And Laverstock PC.
- Issue 5637 Improved signage and white lining at White Hill Pitton. CATG is asked to fund £1600 subject to a PC contribution of £400.
- Issue 6179 Additional HGV sign at Crockford Road West Grimstead. CATG to fund £900 with a further £300 from Grimstead PC.
- Issue 6180 Nameplate for Crockford Road West Grimstead. CATG £180 PC £70.
- Issue 6116 New three-armed signpost at Butterfurlong Road. Contribution towards the lettering on the sign to be provided

by parishioner. CATG £150; PC £150.

- Issue 5981 Five replacement street nameplates at Alderbury. CATG £625; PC £625.

12 **Community Area Grants** (Pages 41 - 44)

8.45pm

The Board will consider applications for funding from the Community Area Grant Scheme.

<b>Applicant</b>	<b>Amount requested</b>
<b>Applicant:</b> Winterslow Short Mat Bowls Club. <b>Project Title:</b> Winterslow Short Mat Bowls Club new mat  <a href="#">View full application</a>	£980.00
<b>Applicant:</b> Laverstock and Ford Parish Council <b>Project Title:</b> Resurfacing of hoggin path extension to Greentrees Junior School  <a href="#">View full application</a>	£5250.00
<b>Funding available for 2018/19</b>	£31,941

*Officer: Tom Bray, Community Engagement Manager*

13 **Close**

9.00pm



# MINUTES

**Meeting:** SOUTHERN WILTSHIRE AREA BOARD  
**Place:** Trafalgar School, Braemore Road, Downton, Salisbury, SP5 3HN  
**Date:** 28 March 2018  
**Start Time:** 7.00 pm  
**Finish Time:** 9.35 pm

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Please direct any enquiries on these minutes to:

Lisa Moore (Democratic Services Officer), Tel: 01722 434560

or (e-mail) [lisa.moore@wiltshire.gov.uk](mailto:lisa.moore@wiltshire.gov.uk)

Papers available on the Council's website at [www.wiltshire.gov.uk](http://www.wiltshire.gov.uk)

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## **In Attendance:**

### **Wiltshire Councillors**

Cllr Richard Britton (Chairman), Cllr Richard Clewer (Vice-Chairman) and  
Cllr Leo Randall

### **Wiltshire Council Officers**

Tom Bray, Southern Wiltshire Community Engagement Manager  
Lisa Moore, Democratic Services Officer

### **Town and Parish Councillors**

Alderbury Parish Council – D Mernagh, A McGowan, B Sloan  
Clarendon Park Parish Council – K Rodger  
Downton Parish Council – J Bentor & D Mace  
Landford Parish Council – K Parker  
Laverstock and Ford Parish Council – V Bussereau, K Beard, D Burton & D Hayes  
Redlynch Parish Council – J Blocksidge  
West Dean Parish Council – J Greene & H Urquhart  
Whiteparish Parish Council – L Palmer  
Winterslow Parish Council – M Brown, M Morgan-Jones & P Robinson

### **Partners**

Dorset & Wiltshire Fire and Rescue Service – Jason Moncrieff

**Total in attendance: 41**

<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
56	<p><u>Welcome and Introductions</u></p> <p>The Chairman, Councillor Richard Britton welcomed everyone to the meeting of the Southern Wiltshire Area Board.</p>
57	<p><u>Apologies</u></p> <p>Apologies for absence were received from:</p> <ul style="list-style-type: none"> <li>• Councillor Ian McLennan</li> <li>• Councillor Chris Devine</li> <li>• Inspector Pete Sparrow – Wiltshire Police</li> </ul>
58	<p><u>Minutes</u></p> <p>The minutes of the previous meeting, held on Thursday 1 February 2018, were agreed as a correct record and signed by the Chairman.</p>
59	<p><u>Declarations of Interest</u></p> <p>There were none.</p>
60	<p><u>Chairman's Announcements</u></p> <p>The Chairman made the following announcements:</p> <p><u>Police</u> Inspector Sparrow had sent his apologies as he was unavailable due to the major incident in Salisbury. His written update was noted later in the agenda but the Chairman highlights the main points.</p> <p><u>The Roll of the Area Board</u> One of the priorities that came out of the peer review, was to consider enlarging the roll of the area board. At the Cabinet meeting yesterday, this was discussed, and because of the Salisbury incident recently and that mopping up large numbers of staff, it was announced that this matter would be on hold at present.</p> <p>We could take this opportunity to give the matter some thought of our own, how could the role of area boards be enlarged, what do people think about the idea of devolving other areas of the council's budget to area boards?</p> <p>The question was then asked whether people would like to participate in a discussion to explore ideas with the view of putting some proposals together.</p>



Questions and comments:

Chris Hall, Downton - I was involved with Area Boards from the start, but I now feel that part of the Area Boards primary function no longer happens. We were promised the Area Boards would make the council more democratically accountable. We were told that we would have a Cabinet member at all meetings to talk about their area of work. It would have been an ideal opportunity for the Highways cabinet member to come tonight for the highways improvements schedule item, so that they could be challenged.

You seem to have less powers than Parish Councils.

Answer: A Cabinet member or portfolio holder would always attend if invited to do so for a specific topic relating to them.

We have had Tracey Carter as our Associate Director, Deputy Leader Cllr Thomson and even the Leader Cllr Jane Scott in attendance when we invited them.

I see the role of the Area Board to try and bring about improvements in our communities, we see our roll to facilitate our parish councils and working groups in moving projects forward. Some of the initiatives we have started have really paid great dividends.

Our other role is to raise the issues highlighted in our JSA events and encourage actions to tackle those issues.

We depend heavily on working with and through parish councils to bring about improvements for our residents.

Cllr Clewer – As a Cabinet Member, we have had discussion recently, where there were conflicting views on whether there should be a portfolio holder in attendance at Boards occasionally. We have said that if people want a portfolio member there then let us know.

Some of the Boards did not want Cabinet Members in attendance. We should see them in attendance occasionally, but they should be invited for a reason. With regard to devolving Planning to the Area Boards, Planning needs to be followed through a specific process that could not be dealt with by the Area Board. 1% of the budget is devolved to Area Boards. There is a desire to do more. The Area Board is a part of Wiltshire Council, and it works best when we get your views so we can feed back.

The Community Engagement Manager, Tom Bray added that in terms of the Cabinet member attendance, the Board would like to hear from people when they have an issue with something so that it could work together to resolve issues. If there were no issues then there would be no point in bringing these

	<p>people down to address matters when none have been raised. The Board works to improve shared resources and working together to find support.</p> <p>The Chairman summarised that the Board's general philosophy was to try to produce practical projects that could produce real results at a community level. He had tried strenuously to prevent the Board from becoming a talking shop or simply a mouthpiece for Wiltshire Council and had resisted having certain offers of presentations coming to us when he felt that they did not have a specific relevance to our communities.</p> <p>He invited people to write to him with any suggestions on what they felt the Board should be doing and how it could do that. Perhaps this could lead to a workshop to discuss those ideas.</p>
61	<p><u>To note the written reports and updates in the agenda pack or distributed on the night</u></p> <p>The Board noted the following written papers attached to the agenda:</p> <ul style="list-style-type: none"> <li>• Healthwatch Wiltshire – March update</li> <li>• Clinical Commissioning Group – March update</li> <li>• Fire &amp; Rescue</li> </ul> <p>The Fire and Resvcue Station Manager for Southern Wiltshire, covering Amesbury to Salisbury and Wilton. This new patch was the same as Inspector Pete Sparrow's from the Police, we are pretty much aligned.</p> <p>The budget for the coming year was £54.5m, that included a 5.8% cut. To compensate we have increased the precept, further details were detailed in the report.</p> <p>Reported incidents for Jan and Feb, were standard. Appliance availability in Jan was good but reduced in February.</p> <p><u>Questions received included:</u></p> <ul style="list-style-type: none"> <li>• The availability in February was lower than in January, is that just a one-month blip or is there an ongoing issue? <u>Answer:</u> I was surprised to see that, I was expecting Jan to be lower. Until we see the figures for March I will not be able to see that, it is pretty unusual.</li> <li>• Has the Salisbury incident been a drain? <u>Answer:</u> Yes there had been a drain on the service, and there would be a financial implication. The additional staff levels will need to be paid.</li> <li>• A couple of meetings ago we had an update on addressing parishes to present information, have you had much uptake from parishes on this? <u>Answer:</u> There have been some starting to come through, everyone in south Wiltshire is outside of the 10-minute coverage area, so the Safe</li> </ul>

	<p>and Well talk would benefit all villages.</p> <ul style="list-style-type: none"> <li>• The update from the Clinical Commissioning Group is too general, whilst it is quite interesting, what we really want are some facts. <u>Answer:</u> Email Tom with the sort of info you are looking for and we will ask them.</li> </ul>
62	<p><u>Matters of Community Wide Interest</u></p> <p>Community Policing Team (CPT) – Update read by the Chairman</p> <p>The South Wiltshire CPT will merge with parts of the East policing areas of Amesbury and Tidworth, so the CPT will be enlarged. This is at the request of Inspector Sparrow, as he felt there were natural links with those areas and Salisbury.</p> <p>PCSO Tina Rowland had moved to Amesbury and had been replaced by PCSO Simon Nash.</p> <p>Report on local crime concentrated on lead thefts in Downton and copper in Laverstock, there was a focused effort in addressing that.</p>
63	<p><u>RSPB Franchises Lodge</u></p> <p>The Board heard from Nick Tomalin, Site Manager for a new reserve in the forest, which had been 4 years coming. Nick gave details on the plans for Franchises Lodge.</p> <ul style="list-style-type: none"> <li>• On 23 March, a public announcement was made notifying that the land had been acquired for use.</li> <li>• The land was on the New Forest boundary, in the north of the New Forest, entirely in Wiltshire. It was private land, not common access land, and sat in Landford and Redlynch.</li> <li>• The site comprised of mixed types of forestry.</li> <li>• Native woodland had been lost over the last century which the RSPB were keen to restore. Any information was welcomed.</li> <li>• There were 2 Rights of Way across the area with no current plans to open up an additional access. Checks around the estate would be carried out to establish further information about the site.</li> <li>• There were no facilities at present, no parking or toilets.</li> <li>• Franchises Lodge will become our office and centre of operations in due course.</li> </ul>

	<ul style="list-style-type: none"> <li>• We have an empty property in the woods, which was isolated and very run. Some ideas on what we may do with this property include the option to make it into some kind of education or research centre.</li> <li>• Funding streams will be accessed to develop the building.</li> <li>• The National Park Authority is keen to see the restoration of some grazing on the site.</li> <li>• The time frame had been tight, the land was acquired last Wednesday, by Friday the press release went out, with info on what we have achieved and how people could be involved in voluntary tasks. We will be holding some events in April and May, details available from Nick if interested.</li> <li>• If you have information or you want to be involved, please do come to us, we want to extend the consultation further, we want to engage with you and find out more about this area with local support.</li> <li>• Any advice and assistance on the community engagement and any key contacts that you feel we should speak to as a priority, please get in touch. <a href="mailto:Nick.Tomalin@rspb.org.uk">Nick.Tomalin@rspb.org.uk</a>, 01722 412038, 07594 083291.</li> </ul> <p>The Chairman thanked Nick for the advance notice on this exciting development.</p> <p><u>Question:</u></p> <ul style="list-style-type: none"> <li>• What was the timescale of the centre?  <u>Answer:</u> This summer we plan to do as many surveys of species on the site as possible, and mapping the ecology of the site. Natural habitats and wildlife will be our first priorities. As we establish more about what interest there is in the site we will be able to develop the site further with some type of community interest, but not for at least 6 months.</li> </ul>
64	<p><u>Joint Strategic Assessment (JSA)</u></p> <p>The Board received an update from the Community Engagement Manager, Tom Bray, on local priorities and achievements following the JSA events in 2017.</p> <p>A table of the actions was included in the agenda pack, including some of the priorities which came out of the JSA event a year ago. Tom would email out full details and ask for feedback.</p> <p>Going in to the new financial year there was a move to align Board funding to the projects which met the needs of some of the issues raised.</p>

	<p>There were lots of community activities already happening that also meet the priorities. Tom aimed to work more closely with those groups on this.</p> <p>The Chairman added that it was encouraging, when you consider the points raised, a great many of the projects we help fund, did address those priorities and issues the JSA revealed in our community area.</p>
65	<p><u>Highways Investment Programme 2018/19</u></p> <p>The Chairman drew attention to the proposed road resurfacing and maintenance programme for the area, as detailed in the report attached to the agenda.</p> <p>He suggested that if any parish council had a particular proposal of a project that they felt was of higher priority than those in the schedule proposed, to please let Tom know so he could take that request forward to the highways officers for consideration.</p> <p>Cllr Clewer noted that we were at the worst time of the year for potholes this month. There had been substantial improvement, although there was still a great deal of work to do.</p> <p><u>Questions and comments:</u></p> <ul style="list-style-type: none"> <li>• We are only getting 2.5% of the proposed funding, for what they consider our road mileage was. If we had the 3.8% of funding going on their figures then that would give us more funding. We should have the Associate Director here to discuss the proposals and answer questions on his report. There is an unfair division of money in this area. We have a higher proportion of roads in poor condition than the proportion of funding allocated.</li> <li>• A query was raised about the resurfacing of the A336. <u>Answer:</u> Email Tom with the question and he will seek an answer from the officer.</li> </ul> <p>Cllr Clewer – The road improvements need to be prioritised on safety first. It has to be the top priority, the works cannot be prioritised by area boards.</p> <p>The Chairman suggested that the Board did not accept the list as it currently was, but instead waited to see if there were any required changes.</p> <p><u>Decision</u>  <b>The Southern Wiltshire Area Board:</b></p> <ol style="list-style-type: none"> <li><b>1. Acknowledged that there has been an improvement in the overall condition of Wiltshire’s roads in recent years, but further investment was still required.</b></li> </ol>

	<p>2. Noted that a new five-year programme would be developed shortly, making use of the Council's new Highways Infrastructure Asset Management System (HIAMS), to ensure best value for money and whole life costing for the highways asset.</p> <p>3. Delegate the decision to accept the list of schemes to the CEM in consultation with the Chairman.</p>
66	<p><u>Health &amp; Wellbeing Update and Funding</u></p> <p>Cllr Clewer, noted that the HWB Group had a pot of funding and had met a couple of times to consider funding projects put forward.</p> <p>The Board considered one bid for funding from the Health &amp; Wellbeing budget, as detailed in the report attached to the agenda, along with the proposal from Cllr Clewer that the remaining funds be allocated to</p> <p><b><u>Decision</u></b>  <b>The Laverstock Memory Group was awarded £2,000 of Health &amp; Wellbeing funding.</b></p> <p><b><u>Decision</u></b>  <b>The balance of the £2,292 was ring fenced for future similar rural isolation bids.</b></p>
67	<p><u>Community Area Grants</u></p> <p>The Board considered applications for funding as detailed in the report attached to the agenda.</p> <p><u>Youth Funding:</u>  Applicants present were invited to speak in support of their projects. Following discussion and clarification, the Board then voted on each application.</p> <p><b><u>Decision</u></b>  <b>The Southern Wiltshire Area Board awarded £3,025 to the Scouts for the World Jamboree event in 2019.</b></p> <p><b><u>Reason</u></b>  <b><i>The application met the criteria for 2017/18.</i></b></p> <p><b><u>Decision</u></b>  <b>The application by Wiltshire Council for the artificial turf pitch had been deferred by the applicant.</b></p> <p><b><u>Decision</u></b>  <b>The Southern Wiltshire Area Board awarded £5,325 to the Old Sarum</b></p>

**Skate Park Fund with the condition that the total project cost was raised.**

**Reason**

***The application met the criteria for 2017/18.***

**Community Area Grants:**

Applicants present were invited to speak in support of their projects. Following discussion and clarification, the Board then voted on each application.

**Decision**

**Winterslow Parochial Church Council was awarded £1,626 towards the restoration of the Winterslow WW1 War Memorial.**

**Reason**

***The application met the criteria for 2017/18.***

**Decision**

**BWSCA was awarded £5,000 towards an automated irrigation system at the Bowling Club.**

**Reason**

***The application met the criteria for 2017/18.***

**Decision**

**The Old Sarum Community Centre was awarded £1,000 towards a CCTV Security provision.**

**Reason**

***The application met the criteria for 2017/18.***

**Decision**

**The application from Laverstock & Ford PC was deferred pending further discussions by the Cabinet Member to try and secure funding via a 106 agreement with the developer.**

**Action: Cllr Clewer to feedback to the CEM**

**Decision**

**Winterslow PC was awarded £3,000 towards new flooring at Barry's Field.**

**Reason**

***The application met the criteria for 2017/18.***

**Decision**

**Salisbury Wildlife Group was awarded £915 towards tools and equipment.**

**Reason**

***The application met the criteria for 2017/18.***

**Decision**

**The application from Alderbury VH for a refresh of the electrics at the hall was refused.**

**Reason**

	<p><i>The Board felt the works were routine maintenance and therefore did not justify an award outside of the criteria.</i></p> <p><b><u>Decision</u></b> Salisbury City Marauders American Football was awarded £3,250 towards the start-up of a youth team.</p> <p><b><u>Reason</u></b> <i>The application met the criteria for 2017/18.</i></p> <p><b><u>Decision</u></b> Grimstead PC was awarded £398.88 to the installation of a petanque terrain.</p> <p><b><u>Reason</u></b> <i>The application met the criteria for 2017/18.</i></p> <p><b><u>Decision</u></b> Downton Community Pre-School was awarded £5,000 towards the furniture and equipment for the new pre-school.</p> <p><b><u>Reason</u></b> <i>The application met the criteria for 2017/18.</i></p>
68	<p><b><u>Close</u></b></p> <p>The Chairman thanked everyone for coming and closed the meeting.</p> <p>The next meeting would be held on Thursday 3 May, 7.00pm at Pitton Village Hall.</p>



Dorset and Wiltshire Fire & Rescue Service  
**invites you to take part in**  
**Salisbury's 2nd Bangers & Bikes Sportive**



**Sunday 13th May 2018**  
**Salisbury Fire Station**



**In aid of The**  
**Fire Fighters**  
**Charity**

Charity registered  
in England & Wales (1093387) and Scotland (SC040096)

4 courses around the beautiful  
Wiltshire / Wessex Countryside

**Registration opens at 8.00**

- 100k Hot Route - Start at 09:30
- 75k Epic Route Start at 09.45
- 32k Standard – Start at 10:00
- 15k Short – Start at 10.00

**Followed by:**

- *Sausage in a roll and drink*
- *Spot Prizes – Certificate*

and Macular Society's Research Fund



A charity registered in England & Wales, 1001198, Scotland SC042015 & Isle of Man 1123.

**Entry fee: in advance**

- 100k Adult = £20
- 75k Adult = £20
- 32k £15 – U16 = £10
- 15k £10 – U16 = £5

**No Entry on the Day**

**To enter please go to:-**

[www.salisburyfirestation.info](http://www.salisburyfirestation.info)

Or for postal entry

[ludomacaulay@hotmail.com](mailto:ludomacaulay@hotmail.com)



**Start & Finish at Salisbury Fire Station Ashley Road SP2 7TN**





## **Southern Wilts Area Board Report May 2018**

This has been a very busy period of time for the service with the severe weather and the chemical weapons attack in Salisbury. Even so, the crews and stations that serve Southern Wiltshire continue to contribute to their community. A few examples for you:

- Assist with accommodation for agency partners
- Run the 4x4 cell to get essential workers to their places of work during the snow
- Hosted Salisbury 10 mile road race – A significant event in the Southern Road Running diary involving 800 runners
- Organising and hosting the 'Bangers and Bikes Cycle Ride' on the 13<sup>th</sup> May
- Hosting NHS Blood Donation at the fire station in Salisbury on the 15<sup>th</sup> May
- A Salamander Course to be hosted at Amesbury in June

### **Community Engagement**

The station are using Pinpoint to target specific properties for Safe and Well visits. This is a software package that receives information from partners such as the NHS and uses this to prioritise people who are most vulnerable to fire. Crews are then providing the people at these addresses with information and further support should they want it in the form of a Safe and Well visit.

Anyone can apply for a FREE Safe and Well visit. They are prioritised for those most at risk using some simple questions:

*Does only one adult live at the property?*

*Would anyone living in the property have difficulty in escaping the property in the event of a fire?*

*Does anyone living within the property have any impairments (Physical or Mental)?*

*Does anyone within this property hoard?*

*Has the occupier been discharged from hospital in the last 4 weeks or use medical oxygen?*

*Does this property have no smoke detectors or old smoke detectors?*

*Is anyone living at the property a smoker?*

*Is anyone living at the property over 65 years old?*

*Is anyone living at the property over 85 years old?*

*Are portable/plug in heaters used in the property?*

*Do you consider yourself or anyone in the property as vulnerable?*

We can also arrange visits to our fire stations or one of our safety centres. For more information or to make a booking for your school or pre-school, please visit our webpage; <https://www.dwfire.org.uk/school-visits/> or email [enquiries@dwfire.org.uk](mailto:enquiries@dwfire.org.uk)

If you need a smoke alarm, some advice or are worried about what you would do in an emergency, contact us for a free Safe and Well visit; <http://www.dwfire.org.uk/safety/safe-and-well-visits/>

### **Response**

#### **Total Fire Calls for Salisbury Fire station;**

#### **March**

<b>Category</b>	<b>Incidents</b>
False Alarm	29
Fire	13
Special Service	51
<b>Total</b>	

**April – not available as the month had not completed at the time of submitting, they will be included in the next area board report.**

<b>Category</b>	<b>Incidents</b>
False Alarm	
Fire	
Special Service	
<b>Total</b>	

#### **Availability of Wholetime (1<sup>st</sup>) appliance;**

100%

#### **Availability of On-Call (2<sup>nd</sup>) appliance;**

March %

Appliance	Day	Night	Average
31P2	82.8	87.7	85.25

April %

Appliance	Day	Night	Average

Aprils figures were not available as the data does not complete until the end of the month and this report was submitted prior. Aprils will be included in the next report.

### **On-Call Recruitment**

Recruitment is an ongoing issue. Despite this Salisbury RDS are still maintaining a very good availability of the appliance. They currently have 2 potential recruits working their way through the recruitment system and one trainee now on station. The station are working hard to maintain contact with them whilst they go through this process.

Recently a new recruit started at the station. He has completed his basic training successfully and will soon be undertaking his breathing apparatus training. From this point he will start to really have a good impact on the availability.

The service will be moving to new method of payment for its on-call staff. This will be a salary based scheme rather than utilising a retaining fee. This means on call staff will be rewarded for the cover they give rather than the incidents they attend. It will cost the service more money, but it is believed that it will result in better appliance availability.

Recruitment campaign

If anyone is interested in becoming an On Call Firefighter, visit the webpage; <https://www.dwfire.org.uk/working-for-us/> or pop in the station for a chat on Monday evenings between 7pm and 9pm (Salisbury) or Wednesday evenings 7pm – 9pm (Wilton and Amesbury).

### **Community Safety Plan**

DWFRS Community Safety Plan can be found on the DWFRS website; <http://www.dwfire.org.uk/community-safety-plan/>

### **Bangers and Bikes**

Starting and finishing at Salisbury fire station on Sunday 13 May, the event offers four different bike rides, and all riders can enjoy a drink and a sausage in a roll once they finish.

The sportive is in aid of the Fire Fighters Charity and the Macular Society's Research Fund.

The Fire Fighters Charity ([www.firefighterscharity.org.uk](http://www.firefighterscharity.org.uk)) provides support to all personnel within the fire and rescue service, including vital recuperation and rehabilitation facilities for injured firefighters.

The Macular Society ([www.macularsociety.org/research](http://www.macularsociety.org/research)) is the national charity for anyone affected by central vision loss. It funds clinical research and has supported groundbreaking developments in areas including stem cell treatment.

Group Manager Dave Jacomb, from Dorset & Wiltshire Fire and Rescue Service, is one of the organisers, and said: "The event was the brainchild of Lesley Aldridge, whose husband John is one of our Assistant Chief Fire Officers. The Macular Society's Research Fund was chosen as a beneficiary as a close relative of the Aldridge family suffers from juvenile



macular degeneration, while we all have a connection to the Fire Fighters Charity. Last year's sportive was great fun and we'd love to see even more people get involved this year."

He added: "The choice of routes makes it suitable for everyone, from families through to dedicated road cyclists, and we hope to raise a lot of money for our charities through entry fees, rider sponsorship and a fundraising draw on the day. It is also a way for us to support the #LoveSalisbury campaign!"

The four routes and their entry fees are:

- 15km short route – £10 adults, £5 U16s
- 32km standard route – £15 adults, £10 U16s
- 75km epic route (adults only) – £20
- 100km hot route (adults only) – £20

Entries can be made through [www.salisburyfirestation.info](http://www.salisburyfirestation.info) and the closing date is midnight on 10 May.

Jason Moncrieff

Station Manager South Wiltshire

Salisbury, Amesbury and Wilton.

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Tel: 01722 691249 | Mobile: 077774413935

## New report highlights patient views on early discharge from hospital



**Patients in Wiltshire who have broken their hips have given their views on a service which supports them to return home as soon as they are medically fit.**

The therapy team at Salisbury NHS Foundation Trust has developed an Early Supported Discharge (ESD) service, which helps patients with a fractured neck of femur (broken hip) be discharged from hospital earlier and allows rehabilitation at home through person-centred care.

Healthwatch Wiltshire was approached by the therapy team to gather feedback from patients and their families on the service.

Volunteers and staff led focus groups with patients and their unpaid carers to find out their views on the service. Key findings included:

- Nearly all patients said that they wanted to be supported to go home from hospital as soon as possible.
- The support received from the ESD team enabled patients to return home quickly.
- People were very happy with the quantity and quality of support provided by the ESD team and its approach.
- Some said it was not always clear about the specific role of the team in supporting early discharge.
- Others felt some elements of the discharge process could be improved, e.g. getting medication.

One relative told Healthwatch Wiltshire: “All the ESD team we came into contact with were professional, sympathetic to our concerns and extremely helpful. Because the care package could not be put in place for several days the ESD team would attend my mother each morning. This was so good and such a boost to her confidence and ours as we could ask about any worries we had.

“They always showed kindness and it meant Mum could get home (which she was keen to do) earlier than if she had to wait for the care package to start. Also aids were arranged efficiently. All in all - excellent!”

A patient shared during the feedback: “There was lots of preparation for my return home while I was in hospital - crutches, raised loo seat, a percher, high seated chair, and arrangements for a grab rail to be fitted beside the shower. This was all excellent.”

Although the majority of the comments were very positive, a few negative responses related to waiting for equipment, lack of support with shopping and personal care and difficulties getting to the doctor’s surgery on public transport. Others were concerned about the difficulties faced for those without family support. One patient said: “Early discharge is fine if you have family who can help you get

Continued >

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[healthwatchwiltshire.co.uk](http://healthwatchwiltshire.co.uk)

**Healthwatch Wiltshire is the county’s independent health and care champion. We listen to what people like about local health and care services, and what could be improved. These views are then shared with the decision-making organisations in the county, so together we can make a difference.**

to the doctors when needed. If not, it is hard work on public transport as there is no help if you are on your own.”

Lucie Woodruff, Healthwatch Wiltshire manager said: “From the patient’s perspective the ESD team appears to be working well and offering high quality support. Patients and their families have given great feedback which we have fed back to the team as recommendations to further enhance the discharge process.”



The report, with recommendations to help improve the service from the patient perspective, has now been shared with the therapy team at Salisbury NHS Foundation Hospital Trust.

Emily Scotney, from the therapy team, said: “We are extremely grateful to Healthwatch Wiltshire and to our patients and relatives for all their support and feedback in generating this report. It is a valuable resource in understanding how patients have experienced our service which is extremely important when setting up new services.

“Within the ESD team we strive to remain flexible and to ensure that the service meets the needs of the patients, and is shaped by their needs as opposed to what we offer being dictated by what is available. We strive to go the extra mile for our patients – whether that is taking them shopping on their way home to ensure that they are confident in returning to doing this independently, or teaching them to use online shopping to help them maintain their independence.

“Each patient is an individual with different needs and things that matter to them, and we strive to reflect this in the service that we offer. In order to ensure that this quality and flexibility continues, this report has highlighted to us that some aspects of the service need enhancing – particularly around communication.

“We hope to be able to work alongside our patients in developing communication strategies to support the discharge process that will boost their confidence, and that of relatives and carers, and improve their experience of leaving hospital.”

Read the full report at [www.healthwatchwiltshire.co.uk/reports-publications](http://www.healthwatchwiltshire.co.uk/reports-publications):

***Better Care Plan engagement report: an evaluation of Salisbury NHS Foundation Trust Early Supported Discharge Service for patients with fractured neck of femur.***

## New magazine highlights health and care in Wiltshire



A new mini-magazine has been launched to highlight local people’s experiences of health and care services in Wiltshire.

The county’s independent health and care champion Healthwatch Wiltshire has produced **Highlight** to share stories of its work with patients, carers, families and health organisations.

Lucie Woodruff, Healthwatch Wiltshire Manager, said:

“We’re very excited to launch this first edition and hope

this small magazine captures some of what we do and encourages members of the public to talk to us and share their views on local health and care services.”

The A5 publication has been distributed to GP surgeries in Wiltshire, along with local hospitals, dentists, community centres and libraries. Read the first edition at [https://issuu.com/healthwatchwiltshire/docs/highlight\\_magazine\\_spring\\_2018](https://issuu.com/healthwatchwiltshire/docs/highlight_magazine_spring_2018) or on our website.



**April 2018****Overview**

NHS Wiltshire Clinical Commissioning Group (CCG) is responsible for commissioning a broad range of healthcare for the population of Wiltshire. We are led by experienced local GPs drawn from across the county, who provide clear clinical leadership to the big decisions affecting the future of healthcare provision in Wiltshire, carefully tailored to meet the differing needs of people locally.

Our vision is to ensure the provision of a health service which is high quality, effective, clinically-led and local. We are committed to delivering healthcare that meets the needs of Wiltshire people, to consult and engage with our population to enable them to be involved in decisions made about health services and to deliver those services to people in their own homes or as close to home as possible.

**The right healthcare, for you, with you, near you**

**News from the CCG!****Major step forward to development of Devizes Health Centre**

Health leaders have welcomed news that the GP-led Health Centre for Devizes can move to its next phase, after a commitment of £7million to funding.

The project, led by Wiltshire Clinical Commissioning Group (CCG), aims to deliver significant benefits to patient care by creating a modern and sustainable facility for the people of Devizes and the surrounding area.

NHS Property Services (NHSPS), which owns the site of the proposed new development at Marshall Road, has this week confirmed it can commit to funding the construction phase of the project subject to conditions including the approval of the business cases by Wiltshire CCG and NHS England.

The commitment from NHSPS to fund the construction costs comes as outline planning permission for the development from Wiltshire Council is expected later this month. However, the funding commitment marks a considerable move in respect to the scheme's delivery. Discussions regarding the proposal have been on-going between Wiltshire CCG, NHS England and NHS Property Services to secure a solution to the complex ownership, planning, leasing and funding arrangements for the last three years.

Dr Richard Sandford-Hill, Chairman of Wiltshire CCG and lead GP for the project said:

"It's really exciting to see that the Devizes Health Centre project is taking a significant step forward, and I'm delighted on behalf of the five Devizes GP practices and the CCG. The commitment from NHS Property Services means it's all systems "go" to work towards the implementation of this important, long awaited scheme that will provide modern, fit for purpose premises for the delivery of healthcare for the people of the Devizes community area. There's still a lot of work to do, and we look forward to the outcome of the Outline Planning Application, but we're extremely confident now that we're well on the way to achieving what we set out to do on behalf of our patients".

The next step in the project is for the CCG to conclude the outline business case, including a commitment to fund the future costs of running the health centre.

If the outline business case is approved, work on developing the detailed design of the scheme can begin to inform the full business case, which would then need to be approved by the CCG and NHS England.

The health centre development is part of a wider scheme that involves the release of land at Marshall Road for housing, and, in due course, the out dated community hospital in the town.

## New contact for Carer Support Wiltshire to support carers of all ages

Carer Support Wiltshire started their new contract to support carers of all ages on 1 April 2018. The contact was awarded by Wiltshire Council, with funding support from NHS Wiltshire Clinical Commissioning Group and builds on the existing work the organisation been doing with both organisation for a number of years to support adult carers.

The new contract will involve the organisation providing services and support for all carers in Wiltshire, including young carers, parent carers, those juggling work with caring and an aging population living longer and looking after loved ones.

One of their focuses will be going out into the community to improve information and accessibility for all and this will be done by introducing Community Connectors, who will work across Wiltshire to raise awareness, and support and identify carers in the following areas:

- Malmesbury, Royal Wootton Bassett and Calne
- Chippenham, Corsham and Bradford-on-Avon
- Devizes, Marlborough and Pewsey
- Melksham, Trowbridge and Westbury
- Tidworth, South Wilts and Salisbury
- Warminster, Mere and South West Wiltshire



Their young carer service will also begin from 1 April 2018 to ensure that all young carers are identified and properly supported. They will work with schools, colleges, community groups and delivery partners, such as Youth Action Wiltshire to provide young carers with breaks, activities and opportunities to learn, aspire and grow.

Carers play an invaluable role within our communities and this new contract will help strengthen the support that is provided to them and will also help raise awareness of what is available to help support carers in their caring role. Find out more by visiting the Carer Support Wiltshire [website](#).

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## Stub it out

That's the message to smokers as all NHS sites in Wiltshire begin their nine month countdown to becoming completely smoke free.

In order to help reduce the number of people who smoke and the serious illnesses associated with smoking, the pledge is for all of NHS sites in Wiltshire to smoke free by Tuesday 1 January 2019.

In nine months' time staff, patients and visitors (including contractors and suppliers) will no longer be able to smoke anywhere on NHS sites, including grounds and gardens or in vehicles and car parks.

By NHS sites going smoke free, it will mean a much safer and fresher environment for our patients, our visitors and our staff and will bring significant benefits for the health and wellbeing of everyone in or using NHS services.

We know, for example, that patients recover quicker from periods of illness or injury, have shorter lengths of stay in hospital, require less medication and generally have fewer complications, when they do not smoke.

Over the next nine months we will be engaging with our staff, patients and visitors to identify the most effective ways to support them, and the announcement is being made nine months ahead of implementation of a smoke free NHS in Wiltshire to provide time for those who do smoke to be prepared for the change, and to give them the opportunity to quit smoking.

If you would like support to quit smoking, please visit: [www.nhs.uk/smokefree](http://www.nhs.uk/smokefree) for expert advice and support or call the Smokefree National Helpline and speak to a trained adviser on 0300 123 1044.



We understand that some people may not wish to stop smoking during their stay in hospitals, or whilst at work and support will be provided to assist them in abstaining whilst they are on an NHS site through Nicotine Replacement Therapy and support from stop smoking advisors.

There is no given right to smoke and no obligation to permit people to smoke. It is part of our duty to improve and protect the health and wellbeing of our staff, patients and wider communities and this includes ensuring we uphold their right to be protected from second hand smoke.

## Be tick aware!

With the arrival of Spring Wiltshire Clinical Commissioning Group is advising people to brush up on their knowledge of ticks, tiny spider-like creatures found in woodland and long grass, to minimise their risk of infection.

Ticks are present in most parts of the country and can be found in forests, woodland, heaths, moorland areas and urban parks. Whilst irritating, most tick bites are harmless however, some ticks are infected with bacteria which can cause Lyme disease.

Dr Lindsay Kinlin, said “Ticks that can transmit Lyme disease are very small – about the size of a poppy seed – and can easily be overlooked, so it is important to check regularly for attached ticks on the skin.

Ticks prefer warm, moist places on your body, especially the groin area, waist, arm pits, behind the knee and along the hair line, so look out for anything as tiny as a freckle or a speck of dirt.”



Most ticks do not carry the infection, but if one is found it should be removed promptly. Infected ticks are unlikely to transmit Lyme disease if they are removed in the early stages of attachment and they can be removed with tweezers or special tick hooks, by pulling them gently upwards away from the skin.

To minimise the risk of being bitten by a tick, you should:

- Keep to paths and away from long grass or overgrown vegetation if possible, as ticks crawl up long grass in their search for a feed
- Wear appropriate clothing in tick infested areas (long sleeved shirt and long trousers tucked into socks). Light coloured fabrics are useful, as it is easier to see ticks against a light background
- Consider using insect repellents, e.g. DEET
- Inspect skin frequently and remove any attached ticks
- At the end of the day, check again thoroughly for ticks, especially in skin folds
- Make sure that children's head and neck areas, including scalps, are properly checked
- Check that ticks are not brought home on clothes
- Check that pets do not bring ticks into the home on their fur

If you have been bitten by a tick, symptoms of Lyme disease are similar to those of influenza. If you are having flu-like symptoms, head-aches, muscle pain or joint pain, accompanied by a bulls-eye rash pattern on your skin you should make a GP appointment as soon as possible and remember to tell them you were bitten by a tick.

## Diabetes Prevention Week

The Healthier You: NHS Diabetes Prevention Programme (NDPP) is launching a Diabetes Prevention week campaign from 16 – 22 April 2018 aiming to raise the awareness of the causes of Type 2 diabetes and the complications associated with it.

Diabetes is a long-term condition that affects the body's ability to process sugar or glucose. Early symptoms of diabetes include feeling very thirsty, feeling very tired and experiencing blurred vision.

Diabetes can have serious health consequences, however, with careful management; people with diabetes can continue to lead full, healthy and active lives.

Type 2 diabetes is linked to lifestyle and it is estimated that over five million people in England are at high risk of developing the condition which in many cases can be prevented, so now more than ever is the time to support people to reduce their risk of developing the condition, so the need for prevention has never been greater.

The Diabetes Prevention Programme offers a proven approach to support people who have been identified as being at risk to maintain a healthy weight and be more active; two factors which can significantly reduce the risk of developing the condition.

Participants learn how to eat healthy, add physical activity to their routine, manage stress, stay motivated and solve problems that can get in the way of healthy changes.



If you have been told you are at risk of developing type 2 diabetes, are registered at a GP practice in Wiltshire and haven't already been referred to the programme, you can ask your GP or nurse to refer you.

If you haven't been told you are at risk, you could go to [www.riskscore.diabetes.co.uk](http://www.riskscore.diabetes.co.uk) to get an estimate of your risk of developing type 2 diabetes and if you are, ask your GP or practice nurse for a blood test to check your blood sugar levels. You can find out more about the Diabetes Prevention Programme at [www.england.nhs.uk/ndpp](http://www.england.nhs.uk/ndpp)

## Campaigns

### Are Calories creeping up on you?

Many of us are consuming more calories than we realise – an average of 200 to 300 extra calories per day. Over time, these extra calories can creep up on us and cause unhealthy weight gain. Public Health England's new One You campaign aims to help people be more aware of the calories they consume on the go and to make healthier choices easier, whether picking up breakfast on the way to work, having lunch at their desks or buying everyday meals.



Public Health England's new One You campaign provides adults with a simple tip to help them make healthier choices while out and about – aim for 400-600-600.

People are encouraged to try to stick to around 400 calories for breakfast, 600 calories for lunch and 600 calories for dinner, plus a couple of healthier snacks and drinks in-between.

Major food retailers will provide a range of options to help shoppers find meal options around 400 calories for breakfast and 600 calories for lunch and dinner.

So if you are looking to eat a little healthier, try a healthier choice today and aim for 400-600-600. Because there's only **One You**. More information can be found at: [www.nhs.uk/oneyou](http://www.nhs.uk/oneyou)

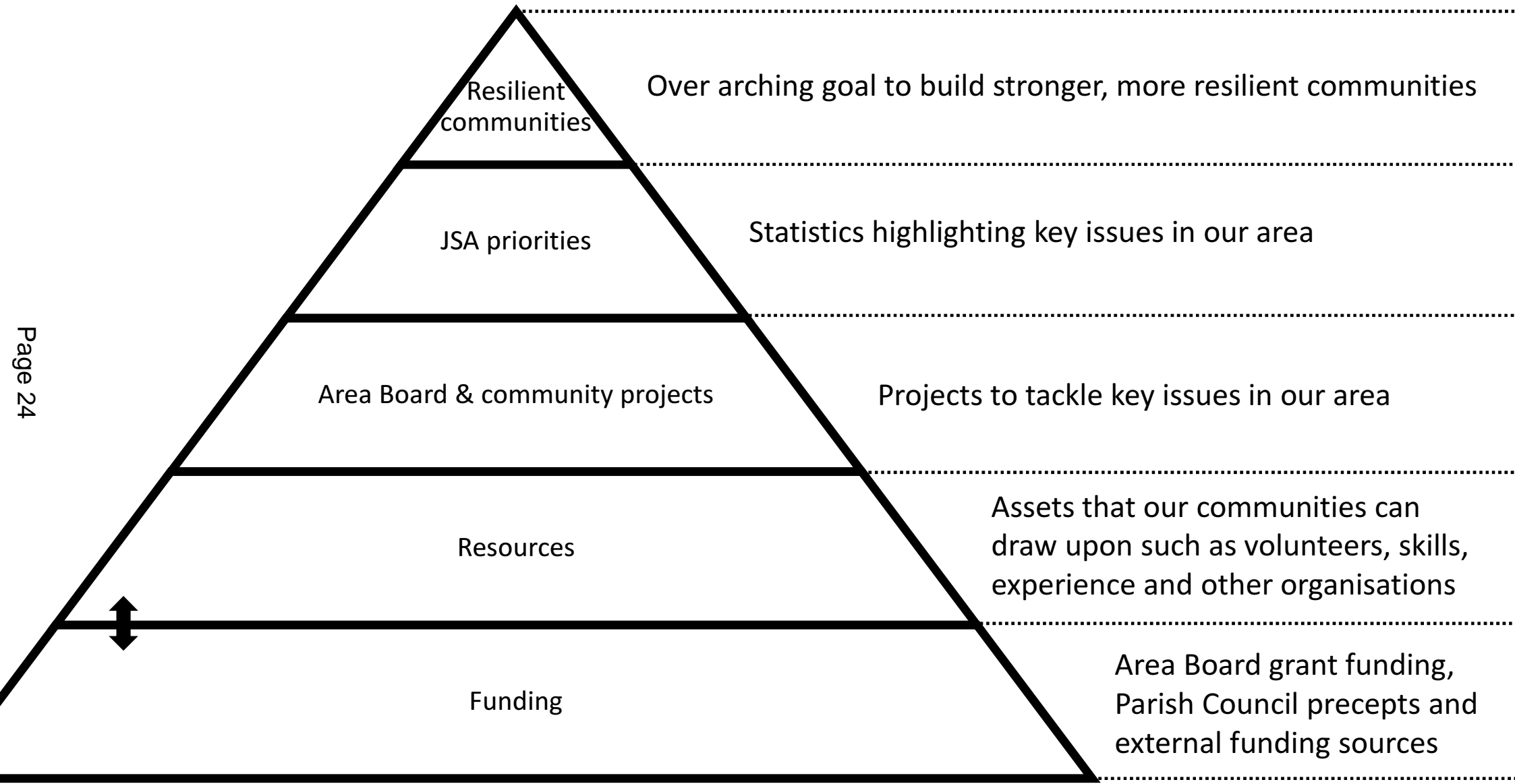
Wiltshire Council

Partne

Area Board

Parishes & Communities

Agenda Item 9



# priorities

<b>Children and young people</b>	Childhood obesity	Support given to several local youth clubs to encourage them to work together, share workers/resources etc. Meetings facilitated by LYF. Anybody Can Cook workshops in each youth club working on healthy eating
<b>Children and young people</b>	Mental and emotional health	Spoken word groups delivered by Boomsatsuma
<b>Children and young people</b>	Positive Leisure Time Activies	Programme of activities provided by Boomsatsuma, GoActive & Innov8 and ABC Cook. As well as funding supporting junior sports clubs and scouts
<b>Community Safety</b>	Protecting the vulnerable	Intergenerational project with young people teaching older people how to use skype. Parishes setting up local groups to tackle issues around isolation
<b>Community Safety</b>	Highway safety	CATG funded project in Winterslow at an accident blackspot
<b>Community Safety</b>	Rural crime	Promotion of Farm Watch & regular police updates about rural policing operations. Fly tipping campaing supported by funding surveilance camera.
<b>Culture</b>	Local landscape and heritage	Circular walks developed to incorpoate local landscapes. Consideration of a new walking app funded by HLF to encourage walking and appreciation of heritage. Footpath groups continue to enhance local routes.
<b>Culture</b>	Participation in arts and culture	Local events posted on OCM. Drama groups funded. Villiage hall refurb.
<b>Culture</b>	Local history	Consideration of a new walking app funded by HLF to encourage walking and appreciation of heritage.
<b>Economy</b>	Apprenticeships and work experience	
<b>Economy</b>	Broadband and digital	Area Board funded and completed pilot project with Trafalgar School & Age UK to get young people to teach older people computer skills
<b>Economy</b>	Support for existing rural businesses	

# priorities

<b>Environment</b>	Fly tipping and litter	Fly tipping camera funded by Area Board and is monitoring hot spots
<b>Environment</b>	Protecting the countryside	Regular litter picking groups and strong sign up for GBSC 2018
<b>Environment</b>	Wildlife and biodiversity	A special focus on environment at Area Board meeting. Visited New Forest National Park Authority to meet rangers to see how we can work together
<b>Health and wellbeing, Leisure</b>	Mental health	
<b>Health and wellbeing, Leisure</b>	Healthy lifestyles	Circle dancing project funded and dancing workshops have taken place with dementia groups and day centres. Supporting Downton H&WB projects including safe places scheme.
<b>Health and wellbeing, Leisure</b>	Support for carers	Area Board support for Laverstock Memory Group - enabling carers a space to discuss issues
<b>Your Community &amp; Housing</b>	Affordable housing	
<b>Your Community &amp; Housing</b>	Volunteering	Hosted a volunteering opportunities event at Area Board
<b>Your Community &amp; Housing</b>	Downsizing opportunities	
<b>Transport</b>	Road improvements and maintenance	CATG projects highway safety projects advanced and funded
<b>Transport</b>	Access to public transport	
<b>Transport</b>	Cycling and walking	Circular walks groups developed in Firsdown. More volunteers trained up to operate strimmer
<b>Older People</b>	Support for carers	
<b>Older People</b>	Social isolation and loneliness	Intergenerational project in Downton
<b>Older People</b>	Dementia	Funded memory group, circle dance workshops



# Area Board Budget Allocation 2018/2019

	Capital		Revenue		
	Discretionary Capital	CATG funding Capital	Health and wellbeing Revenue	Older Peoples' Champion Revenue	Youth Revenue
<b>SOUTHERN WILTSHIRE</b>	£31,941	£17,079	£6,700	£1,000	£14,528

<b>Total Area Board budget</b>	<b>1</b>
	£71



<b>Report to</b>	Southern Wiltshire Area Board
<b>Date of Meeting</b>	03/05/2018
<b>Title of Report</b>	Our youth theme

**Purpose of the report:**

1. To allocate funding towards our positive activities provision for our voluntary led your clubs in Southern Wiltshire.

2. Consider youth funding applications

**Amount of funding available in 2018/19:**

Youth revenue funding: £14,528

**Youth club provision project:**

<b>Provider</b>	<b>Amount requested</b>
Innov8 Sportz CIC 60 hours of sports delivery until 31 March 2019	£2,850
Boomsatsuma 48 hours of arts delivery until 31 March 2019	£5,850
Any Body Can Cook 8 sessions at each group until 31 March 2019	£4,280
<b>Youth Grant:</b> Wiltshire Council Third Generation Artificial Turf Pitch in the Salisbury Area	£2,500
<b>Total requested at this meeting:</b>	£15,480
<b>Youth funding available:</b>	£14,528

This will be the 3<sup>rd</sup> year of provision supported by the Area Board if councillors decide to support it.

**Youth grants:**

<b>Applicant:</b> Wiltshire Council <b>Project title:</b> Third Generation Artificial Turf Pitch in the Salisbury Area	£2,500
<b>Project summary:</b>  This is the first step towards the provision and installation of a much-needed full size third generation artificial grass pitch (3GATP) in the Salisbury Area. This contribution will provide funding for the initial feasibility study at Sarum Academy	

to give overall project costs required by the Football Foundation FF and will be classed as part of the overall match contribution required by the Football Foundation. It is anticipated that the Football Foundation will contribute around 70 per cent of the total cost providing the actual Football Foundation Grant Application fully meets the requirements of the Football Foundation which includes a Community Access Agreement.

The match funding of approx 30% of the total cost will be gathered from other interested parties such as the Salisbury City Council, Wiltshire Council, local parish councils, local businesses, local sports clubs and local national grant funding organisations. The Sarum Sports Partnership comprises of Sarum Academy, Wiltshire Council, Wiltshire Football Association and Salisbury City Council.

**Input from CEM:**

Although the location of the 3G pitch is in Salisbury this application will provide a facility that will draw usage from beyond just the Salisbury community area. The money to support this project, if councillors so wish, could also come from the main grant pot as it is a community wide, capital project.

No unpublished documents have been relied upon in the preparation of this report

**Report Author:**

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SOUTHERN WILTSHIRE COMMUNITY AREA TRANSPORT GROUP 11 APRIL 2018 ACTION NOTES

	Item	Update	Actions and recommendations	Who
1.	<b>Attendees and apologies</b>			
	Present:	Wiltshire Councillors Richard Britton (Chair), Ian McLennan, Julie Watts, Principal Engineer, Wiltshire Council, Rosemary Clark, Liz Bayford, (Grimstead PC) Rod Coppock, Catherine Purves (Pitton & Farley PC), Elaine Hartford (Alderbury PC), Colin Berry, Richard Parsons (Odstock PC), Geoff Hewson (Landford PC), Chris Chelu (Coombe Bissett & Homington PC), Ron Champion, Vic Bussereau (Laverstock & Ford PC)		
	Apologies:	Spencer Drinkwater, Principal Transport and Development Mgr, Sustainable Transport, Graham Axtell, Highway Engineer, Highways and Streetscene – South, Will Seabrooke (West Dean PC), Duncan Walling, Nik Bishop (Landford PC), Whiteparish PC		
2.	<b>Notes of last meeting</b>			
		The minutes of the previous meeting held on 14 November 2018 were discussed at the Southern Wiltshire Area Board meeting on 7 December 2017.  <i>The full minutes can be found on the Wiltshire Council website <a href="#">here</a></i>		

SOUTHERN WILTSHIRE COMMUNITY AREA TRANSPORT GROUP 11 APRIL 2018 ACTION NOTES

<b>3.</b>	<b>Financial Position</b>			
		The finance sheet was presented. There is currently £19,511 uncommitted.		
<b>4.</b>	<b>Top 5 Priority Schemes</b>			
a)	Issue No: <a href="#">2940</a>  Improvements to Byway 10 Milford Mill Road.	<p>The diversion of the right of way has been formally advertised and the outstanding objection has now been withdrawn.</p> <p>An application has been made to the environment agency for a permit to install the boardwork. They have indicated that subject to the successful contractor submitting a suitable work method, the permit is likely to be awarded.</p> <p>The contract to install the boardwalk was advertised on 20 March 2018. Subject to the EA approving the contractors work method and the outstanding issue regarding the diversion to the right of way, it is proposed that the board walk is installed in June, however this may be subject to delay depending on the diversion order.</p>	The AB notes the update.	JW
b)	Issue No: <a href="#">3790</a>  Traffic Management Scheme - Ford	<p>Scheme cost £22,200; CATG to fund £18,200, PC to fund £4000.</p> <p>The work will need to be carried out under a full road closure therefore to avoid disruption of school transport, the scheme has been programmed for the summer holidays.</p> <p>The electrical works are more expensive and therefore an additional £4000 is required to progress the scheme. The</p>	The Area Board agrees to fund an additional £3000 subject to confirmation that the Parish Council of will contribute an additional £1000.	PC

SOUTHERN WILTSHIRE COMMUNITY AREA TRANSPORT GROUP 11 APRIL 2018 ACTION NOTES

		group agreed to fund the additional works subject to a contribution from the Parish Council of £1000.		
c)	Issue No: <a href="#">5322</a>  Dunstable Crossroads. Requests for improvements to the signage & road markings, particularly at night.	Confirmation all 3 parish councils are happy with the scheme and therefore an order has been placed with the contractors.  It is estimated that the work will be completed by June 2018		JW
d)	Issue No: <a href="#">5637</a>  White Hill/The Green, Pitton  Signs and resurfacing.	JW met with PC and has designed a scheme for additional signs, a copy is attached to the notes. The cost is approximately £1000.  The Parish Council asked the group to consider additional lining work. JW suggested yellow transverse lines & SLOW marking. The PC were in agreement and the group agreed to fund the scheme at a cost of £1600 subject to a PC contribution of £400.	The Area Board agrees to fund the scheme at a cost of £1600 subject to a PC contribution of £400.	JW
e)	<a href="#">Issue No: 5359</a>  The Portway, Old Sarum Request for signs to warn of pedestrians crossing at Monarchs Way	Scheme cost £1000; CATG to fund £750, PC to fund £250.  The work is complete and therefore the issue can be closed.	The Area board notes the update and agrees to close the issue.	JW
<b>6.</b>	<b>New Issues</b>			
a)	Issue No: <a href="#">5541</a>  Coombe Bisset – A354	A Metrocount has recently been carried out on the Blandford Road coming into Coombe Bissett issue 5378. The results showed the average speed in a 30 mph area is 42 mph. The 85th percentile is 45.4 mph.	The Area Board notes the update.	PC

SOUTHERN WILTSHIRE COMMUNITY AREA TRANSPORT GROUP 11 APRIL 2018 ACTION NOTES

		<p>The Parish Council would like Highways to review and improve signage along the stretch of the A354 as it approaches Coombe Bissett. It goes from a 50 mph zone to a 30 mph limit. An assessment with consideration for altering the limits and any signage which would encourage drivers to slow down earlier as they approach and enter the village would be beneficial.</p> <p>The speed limit on the section of road in question was reviewed in 2009 as part of a wider review of all of the speed limits across Wiltshire on A &amp; B roads in accordance with the guidelines issued by the Department for Transport (DfT). The length of road in question does not meet the requirements for a lower level of limit and therefore the existing 50mph was re-confirmed as the correct speed limit for this stretch of the A354. It has been agreed that speed limits on A and B class roads would not be subject to re-review unless substantive environmental change, such as new frontage development, has occurred.</p> <p>The problem with this stretch of road is that the majority of the properties are on one side of the road and a lot of these are hidden behind large hedges; therefore there are not enough indicators to the driver that they are within a 30mph limit. Given the metrocount results it is possible that if this were to be re-evaluated today the recommended limit would be 40mph.</p> <p>JW suggested some additional 30 roundels throughout the length of the village, at a cost of £150; approximately 10 roundels would cost £1500 + a share of the establishment fee. The PC would like to discuss alternative solutions with JW and bring the ideas back to the next meeting.</p>		
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SOUTHERN WILTSHIRE COMMUNITY AREA TRANSPORT GROUP 11 APRIL 2018 ACTION NOTES

b)	<p>Issue <a href="#">6179</a></p> <p>West Grimstead, Crockford Road Additional height warning signs</p>	<p>Lorries travelling along Crockford Road, West Grimstead find they cannot get under the railway bridge and then have to reverse all the way back or carry on up Chapel Hill which is not acceptable.</p> <p>New signs were place at the end of the Alderbury By-pass however vehicles are still getting stuck. The PC would like to see a new sign at the entrance to Crockford Road stating Not suitable for HGVs over a certain height.</p> <p>JW presented a scheme for additional warning signs and the group agreed to fund the scheme at a cost of £1200, subject to a PC contribution of £300.</p>	<p>The Area Board agrees to fund the scheme at a cost of £1200, subject to a PC contribution of £300.</p>	JW
c)	<p>Issue <a href="#">6180</a></p> <p>Crockford Road West Grimstead by railway bridge</p>	<p>A new name plate for Crockford Road by the railway bridge in West Grimstead.</p> <p>This will cost approximately £250. The group agreed to fund the scheme at a cost of £250, subject to a PC contribution of £70.</p>	<p>The Area Board agrees to fund the scheme at a cost of £250, subject to a PC contribution of £70.</p>	GA
d)	<p>Issue <a href="#">6195</a></p> <p>Lyndhurst Road Landford School Keep Clear markings</p>	<p>Parents of the children attending Landford Primary School are parking their cars on the pavement and Lyndhurst Road outside the Village hall carpark which a adverse bend. Evidence has been provided by way of photographs of the chaotic scene where they school bus cannot get into the car park.</p> <p>All parents have been asked by the school not to park on the pavement and Lyndhurst Road whilst delivering and collecting school children</p> <p>We would like zig zag lines stating that this is a school entrance from the carpark entrance to around the bend.</p>	<p>The AB notes the update and the request by the Chair that anything in relation to schools should be taken via this route before being raised at CATG.</p>	AB

SOUTHERN WILTSHIRE COMMUNITY AREA TRANSPORT GROUP 11 APRIL 2018 ACTION NOTES

		<p>The work will cost approximately £800 and the school have agreed to contribute £200.</p> <p>The group agreed to refer the issue back to school to complete a school travel plan and make a bid via TAOSJ in the first instance.</p> <p>The Chair informed the group that anything in relation to schools should be taken via this route before being raised at CATG.</p>		
e)	<p>Issue <a href="#">6116</a></p> <p>East Grimstead – Butterfurlong Road</p>	<p>A parishioner has made a new three armed signpost for the end of Butterfurlong Road where the track to Farley starts. The Parish Council has purchased the necessary letters indicating the villages at a cost of approximately £300 and would be grateful for any assistance the CATG can provide.</p> <p>The group agreed to contribute £150 towards the scheme.</p>	<p>The AB agrees to contribute £150 towards the scheme.</p>	<p>JW</p>
f)	<p>Issue <a href="#">5981</a></p> <p>Alderbury Street nameplates</p>	<p>A request for street replacement nameplates for Firs Road, Avon Drive, Tunnel Hill, Priory Close, Rectory Road.</p> <p>Each of these roads are key ones in the village and potentially impact on a large number of residents. It affects all village residents ultimately as it looks untidy if they are missing from the backing board.</p> <p>SNP's cost approximately £250 each. The group agreed to fund the scheme at a cost of £1250, subject to a PC contribution of £625.</p>	<p>The AB agrees to fund the scheme at a cost of £1250, subject to a PC contribution of £625.</p>	<p>GA</p>
<b>7.</b>	<b>Other items</b>			
a)	<p>Footpath between Odstock &amp; Nunton</p>	<p>The PC would like the unbound footway between Odstock &amp; Nunton refurbished. JW suggested that even a low cost option</p>	<p>The AB notes the update.</p>	<p>PC</p>

SOUTHERN WILTSHIRE COMMUNITY AREA TRANSPORT GROUP 11 APRIL 2018 ACTION NOTES

		would be in the region of £10,000 and if the footway was well used then an alternative option was to design a scheme to come up with a formal footway and make a bid via the fund for a substantive scheme. PC to raise as an issue and discuss with JW.		
8.	<b>Date of Next Meeting: 13 June 2018, 6.30pm, De La Wyle Meeting Room, Bourne Hill</b>			

## SOUTHERN WILTSHIRE COMMUNITY AREA TRANSPORT GROUP 11 APRIL 2018 ACTION NOTES

### **Southern Wiltshire Community Area Transport Group**

#### **Principal Engineer – Julie Wharton**

#### **1. Environmental & Community Implications**

1.1. Environmental and community implications were considered by the CATG during their deliberations. The funding of projects will contribute to the continuance and/or improvement of environmental, social and community wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

#### **2. Financial Implications**

2.1. All decisions must fall within the Highways funding allocated to Southern Area Board.

2.2. If funding is allocated in line with CATG recommendations outlined in this report, and all relevant 3<sup>rd</sup> party contributions are confirmed, Southern Wiltshire Area Board will have a remaining Highways funding balance of **£ 13,456**.

#### **3. Legal Implications**

3.1. There are no specific legal implications related to this report.

#### **4. HR Implications**

4.1. There are no specific HR implications related to this report.

#### **5. Equality and Inclusion Implications**

5.1 The schemes recommended to the Area Board will improve road safety for all users of the highway.

#### **6. Safeguarding implications**

6.1 There are no specific safeguarding implications related to this report.

## Southern Wiltshire CATG

### FINANCIAL SUMMARY

#### BUDGET 2017-18

£13,676.00 CATG ALLOCATION 2018-19

£34,600.00 2017-18 underspend

#### Contributions

£250.00 5359 L&FPC The Portway, Monarchs Way pedestrian warning signs  
£1,000.00 2940 L&FPC for Footpath 10 additional contribution  
£5,000.00 3790 L&FPC Ford Traffic Management Measures  
£1,250.00 5322 TBC - Dunstable Crossroads signs and road markings  
£400.00 5637 Pitton PC Pitton White Hill Signing & Lining  
£300.00 6179 Grimstead PC, West Grimstead, Crockford Green, Low Bridge Signs  
£70.00 6180 Grimstead PC, West Grimstead, Crockford Road, SNP  
£625.00 5981 Alderbury PC, Alderbury, Various, SNP's

#### Total Budget 2018-2019

**£57,171.00**

#### Commitments carried forward from previous years

2940 Footpath 10 Linking Medieval Bridge to Milford House Nursing

Home - Works

3790 Ford Traffic Management Measures

5322 Dunstable Crossroads signs and road markings

5359 The Portway, Monarchs Way pedestrian warning signs

£6,565.00 Estimate contribution to Substantive scheme

£26,200.00 Estimate

£5,500.00 Estimate

£1,000.00 Estimate

#### New schemes

5637 Pitton White Hill Signing & Lining

6179 West Grimstead, Crockford Green, Low Bridge Signs

6180 West Grimstead, Crockford Road, SNP

6116 East Grimstead, Butterfurlong Road Fingerpost

5981 Alderbury, Various, SNP's

£1,600.00 Estimate

£1,200.00 Estimate

£250.00 Estimate

£150.00 Actual

£1,250.00 Estimate

#### Total Commitment 2017-18

**£43,715.00**

#### Balance to Spend

**£13,456.00**



<b>Report to</b>	Southern Wiltshire Area Board
<b>Date of Meeting</b>	03/05/2018
<b>Title of Report</b>	Community Area Grant funding

**Purpose of the report:**

To consider the applications for funding listed below

<b>Applicant</b>	<b>Amount requested</b>
<b>Applicant:</b> Winterslow Short Mat Bowls Club. <b>Project Title:</b> Winterslow Short Mat Bowls Club new mat  <a href="#">View full application</a>	£980.00
<b>Applicant:</b> Laverstock and Ford Parish Council <b>Project Title:</b> Resurfacing of hoggin path extension to Greentrees Junior School  <a href="#">View full application</a>	£5250.00
<b>Funding available for 2018/19</b>	£31,941

**1. Background**

Area Boards have authority to approve Area Grants under powers delegated to them. Under the Scheme of Delegation Area Boards must adhere to the [Area Board Grants Guidance](#)

[The funding criteria and application forms](#) are available on the council's website.

**2. Main Considerations**

2.1. Councillors will need to be satisfied that funding awarded in the 2015/2016 year is made to projects that can realistically proceed within a year of it being awarded.

2.2. Councillors must ensure that the distribution of funding is in accordance with the Scheme of Delegation to Area Boards.

2.3. Councillors will need to be satisfied that the applications meet the Community Area Board grants criteria.

**3. Environmental & Community Implications**

Grant Funding will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent of which will be dependent upon the individual project.

**4. Financial Implications**

Financial provision had been made to cover this expenditure.

## 5. Legal Implications

There are no specific legal implications related to this report.

## 6. Human Resources Implications

There are no specific human resources implications related to this report.

## 7. Equality and Inclusion Implications

Community Area Boards must fully consider the equality impacts of their decisions in order to meet the Council's Public Sector Equality Duty.

Community Area Grants will give local community and voluntary groups, Town and Parish Council's equal opportunity to receive funding towards community based projects and schemes, where they meet the funding criteria.

## 8. Safeguarding Implications

The Area Board has ensured that the necessary policies and procedures are in place to safeguard children, young people and vulnerable adults.

## 9. Applications for consideration

Application ID	Applicant	Project Proposal	Requested
<a href="#">2784</a>	Winterslow Short Mat Bowls Club.	Winterslow Short Mat Bowls Club new mat	£980.00
<b>Project Description:</b> Due to wear and tear a new mat is required.			
<b>Input from Community Engagement Manager:</b> Provides facilities for local group. Although no matched funding has been sought, the applicants have confirmed that the PCC have put £250 towards other equipment needed.			
<b>Proposal</b> That the Area Board determines the application.			

Application ID	Applicant	Project Proposal	Requested
<a href="#">2714</a>	Laverstock and Ford Parish Council	Resurfacing of hoggin path extension to Greentrees Junior School	£5250.00
<b>Project Description:</b> To resurface with tarmac an emergency hoggin path put in by the Parish Council to give a safe walking route to Greentrees Junior School and the new country park. The path finishes an existing tarmac path which stops short of the school gate by about 100m and currently encourages children to use a less safe route through a car park and across the entrance to the school and country park car park.			
<b>Input from Community Engagement Manager:</b> This application was deferred from the last meeting. Cllr Clewer has been in liaison with developers but a positive outcome looks unlikely. The site is actually just over			



the border in Salisbury area but within Laverstock PC. Tom will liaise with Salisbury CEM to discuss how it can be supported. Next Salisbury Area Board meeting on 17 May.

**Proposal**

That the Area Board determines the application.

No unpublished documents have been relied upon in the preparation of this report

**Report Author:**

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